

Report WG5 meeting 21/03/2024

Attendees:

- Caroline DE TENDER (WG5 Leader; BE)
- Ralf KOEBNIK (WG5 Vice Leader; FR)
- Anna BONATERRA (MC Member, ES)
- Gulzar KHAN (DE)
- Elisa KORENBLUM (MC Member; IL)
- Ivan KUNGULOVSKI (MK)
- Aleksandra MESAROS (RS)
- Irma MILANESE (IT)
- Marija NEDELJKOVIC (RS)
- Claire PRIGENT-COMBARET (MC Member; FR)
- Gordana RACIC (MC Member; RS)
- Izzah SHAHID (ES)
- Francesco SPINELLI (MC Member; IT)
- Joana VICENTE (MC Member; UK)
- Johanna WITZELL (SE)
- Theo ZACHARIS (EL)

Group picture:



Overview meeting objectives and work groups

At the start of the meeting, Caroline gave a small introduction on the objectives of the COST Action MiCropBiomes and the different work groups (1-5). Specific attention was given to the role of Working Group 5.

1. Research tasks

After the introduction, the two research tasks of Working Group 5 were explained, consisting of

- 1) Reaching out to stakeholders
- 2) Dissemination of the COST Action research activities

This meeting majorly focused on the dissemination. The next meeting will lay focus on the stakeholders.

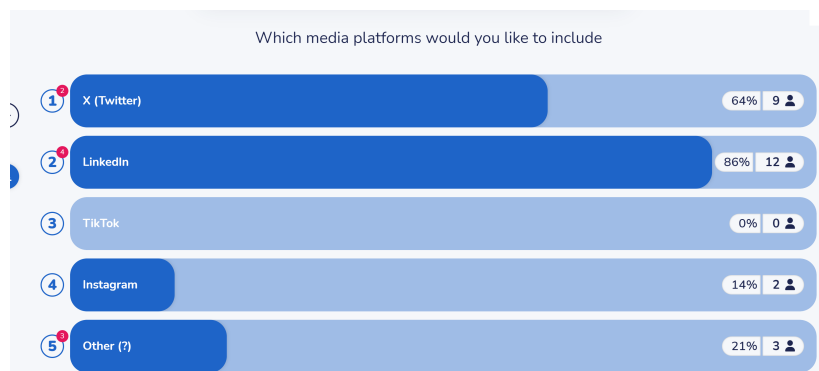
2. Dissemination

Making use of an interactive platform (<https://www.wooclap.com/>), the Working Group made some decisions concerning the website, poster, flyer and social media that will be used throughout the COST Action.

First, an overview was given of the **website** in its current form. The question was raised if anything should be changed or if something needs to be included. The following suggestions were given:

- a. Another picture (banner) of the website, with more attention on microbes. For this, we could either give another contest or ask to the other COST Action members who has a good photo to be included.
- b. A place where we can add protocols to be used for all members
- c. Add the lab links of all MC members to see what facilities and equipment is present
- d. A running banner on the first page
- e. Inclusion of the socials
- f. Include a photo gallery

Second, we asked which **media platforms** you like to include. Based on the poll (see below), we decided that a LinkedIn (<https://www.linkedin.com>) and X (<https://twitter.com/>) account will be made (by Caroline) and that we would see if also a specific ResearchGate page could be made for the project.



Third, we decided to bring out two kinds of **newsletters**: (1) for the general public, and (2) for the scientific community. The first one will be sent out once a year, the second one we aim to have 3 up to 4 a year, containing the meeting reports of the Working Groups, feedback from STSM and ITC conference grantees and Training Schools, and the scientific progress. If necessary, the Working Group can decide to increase/decrease the number of newsletters depending on the COST Action's progress/results/etc.

We agreed that the newsletter should include the following sections:

- a. Results of each WG
- b. STSMs
- c. Publications (including special issues)
- d. Events, meetings and workshops
- e. Other dissemination activities

The advice was also made that we can send out an additional newsletter (like a kind of special issue) when necessary (e.g., after the first annual MiCropBiomes conference in Porto with the general conclusions from the meeting).

The newsletter would be written on turn by the WG5 members. Caroline will provide a draft and will take action to write the first one.

Fourth, we want to have a **poster/flyer** (and potentially also an abstract) that can be used by everyone for the COST action. This will be gathered in a separate folder on the SharePoint (see below). We still search for a candidate who wants to make this poster and flyer.

Fifth, we decided not to include a **scoop.it!** (<https://www.scoop.it/>) page at this moment as it would be too time consuming.

3. SharePoint

In previous Working Group meetings (e.g., WG3 – Joël Pothier) it was already noted that materials (e.g., joint publications) should be gathered on a SharePoint. The WG5 members agreed that this should be a common SharePoint for all working groups. We would advise to use MS Teams, but check if this is possible for each institute. Otherwise, we will work with Google Drive.

4. Stakeholders

Contact with the stakeholders will be the main topic of the next meeting. However, we advise to already think of companies/political bodies/national agricultural organisations etc. that can be included as a stakeholder for this project. We will discuss their role in the next meeting as well.

5. Presentation of the COST Action

Budget is foreseen to give an oral presentation at a conference. Suggestion of Ralf to give this budget to Caroline as WG Leader and Science Communication Manager. She will send in an abstract for the upcoming miCROPe conference in Vienna, July 15-18 (<https://www.micrope.org/>). If this would be accepted as an oral, she will present there. If it would be accepted as a poster, Claire Prigent-Cambaret will present the poster.

6. Next meetings

The upcoming meeting is planned for **June 11 at 9 am**. A meeting invite will be sent by Caroline or Ralf. The question was raised when the other WG meetings will happen:

WG1 unknown
WG2 unknown
WG3 May 3 at 9 am
WG4 May 10 (9 am?)